





J h'c\`hdb ZdcZ h'eZghdcVá'c[dg] Vi 'dc`online to cause harm.

Sending threatening or harmful messages or comments privately or on a public site such as TikTok.

Si`E VigX` h`8daZ\`Z`YdZh`cdi`idaZgViZ`Wj an`c\`dg] Vg/hhb Zci`c`Vcn`[dg] #Therefore, the College will:



class or school attendance and seek advice and support from colleagues when unsure as to how to respond to and address specific bullying incidents.

Encourage students to report situations of bullying by listening carefully and avoiding giving judgements when reports are made, and remaining calm and understanding of the

## STUDENT RESPONSIBILITIES



## DEALING WITH BULLYING AT ST PATRICK'S COLLEGE

### Procedures

Step 1: Students:





#### STEP 1

Allegation of bullying made by student to teacher  
Incident form completed by teacher (Support Document 1)  
Completed form passed onto Year Coordinator  
Assistant Principal Students informed of allegation



#### STEP 2

Year Coordinator meets with student  
Student Interview Record Forms completed (Support Documents 2/2A)  
If the concern is determined to be bullying, then Year Coordinator moves to STEP 3  
If not deemed bullying, then Year Coordinator to work with student to resolve the issue  
Year Coordinator informs parents  
If deemed to be of a serious nature, Year Coordinator to inform AP Students



#### STEP 3

Year Coordinator interviews the student involved in the bullying behaviour  
Completes the Allegation of Bullying Form (Support Document 3)  
Copy placed in the student/s file  
Year Coordinator informs the parents  
Year Coordinator informs the AP Students  
*Consequences can include* - Detention and Mediation  
Reflection Sheet (Support Document 4)



#### STEP 4

Year Coordinator to follow up/monitor the situation  
Set review date and follow up interview  
if issue is resolved - no further action  
If issue not resolved - Year Coordinator to refer to AP Students  
Parent contact made by AP Students  
*Consequences can include* - Further interview with AP Students  
Behaviour contract / monitoring of student  
Counselling referral  
Suspension



#### STEP 5

If no change in the bullying behaviour and issues are continuing  
Parent interview with Principal and/or AP Students  
*Consequences can include* - Review of enrolment by Principal



STEP 1

Allegation of bullying made by parent to staff member  
Incident form completed by staff member (Support Document 1)  
Completed form passed onto Year Coordinator  
Assistant Principal Students informed of allegation



